

Tyler Yvonne Wallin

Arts Administration · Fundraising & Events · Musician & Educator

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PROFILE

Arts administrator and musician with hands-on experience in fundraising, events and community programming, underpinned by an MA in Musicology and Vocal Performance. Skilled in organising supporter-facing events, coordinating suppliers and volunteers, and maintaining accurate records, with strong written and interpersonal communication. Eager to bring this experience — and a genuine enthusiasm for opera — to Irish National Opera's Development Team.

KEY SKILLS

Events & Fundraising: Event planning & logistics, guest lists & invitations, catering & supplier coordination, silent auctions, community programming

Administration & Data: Record-keeping, scheduling, invoicing, reporting; quick to learn CRM/database systems (e.g. Spektrix)

IT & Design: Excel, Canva, Photoshop, social media and digital platforms

Communication & Research: Written & oral communication, relationship management, market and academic research

RELEVANT EXPERIENCE

Choir Director — The Happy Notes Choir, Dublin 2024–2025

- Directed a community choir part-funded by Dublin City Arts Council, supporting its progress toward long-term financial sustainability.
- Coordinated rehearsals, performances, scheduling and member communications, and organised associated community events and logistics.

Fundraising Recitals & Events — Organiser — Self-directed, Maynooth & Dublin 2023–2025

- Planned and delivered two fully-catered fundraising recitals, including silent auctions, to fund postgraduate study.
- Owned all event logistics end to end: guest invitations, catering, programme, venue and supplier coordination.
- Delivered numerous additional student performances and community events.

Music Teacher — The Music Institute, Dublin 2023–Present

- Deliver tailored music tuition while managing scheduling, communications and accurate student records.

Private Music Tutor — Self-employed, Ireland & USA 2020–Present

- Built and sustained relationships with 200+ students and families, managing all scheduling, invoicing and communications.

Music Director — Springfield Little Theatre, Missouri, USA 2023

- Led the musical direction of a community theatre production, coordinating performers and production staff toward public performances.

Chorus — Ozark Lyric Opera, Missouri, USA 2023

- Performed as a chorus member with a regional opera company.

Music Teacher — Conservatory of the Ozarks, Missouri, USA 2020–2023

- Provided individual and group music instruction within an established teaching institution.

EDUCATION

MA, Musicology & Vocal Performance — Maynooth University 2023–2025

BSc, Music — Missouri State University 2015–2020

REFERENCES

Michael Spyres — Artistic Director, Ozark Lyric Opera — michaelspyres@gmail.com

Sean Spyres — General Manager, Ozark Lyric Opera — sspyres@ozarklyricopera.com

Hadassah Misner — The Dallas Opera — HadassahMisner@dallasopera.org